

STUDENT REFUND REQUEST

Please complete this form in Black / Blue Ink using CAPITAL LETTERS

Student No. _____ Mobile No: _____

Student Name: _____

Date of Birth: _____ Course Name: _____

Email Address: _____

Current Address: _____

(Mandatory)

Amount Paid to USQ : _____

Reason for Refund

- Cancelled USQ program
I will be returning home on ___/___/___ (Date)
I am transferring to another education provider
- Didn't meet Degree Entry Requirements
- Student Visa Application Denied (Evidence Required)
- Refund due to denied of reinstatement of enrolment
- Withdrawn from /dropped a course (s)
- Overpayment in fees
- Permanent Residency Granted (Evidence Required)
- Deferment not approved
- Medical Reasons
- Failed to Re-Enrolled
- Non GTE Student
- Enrolment Excluded/ suspended

Payment Details

You must select only ONE method from the section below and complete ALL requested details correctly to avoid delaying the processing of your refund.

<input type="checkbox"/> Bank transfer – International Bank	<input type="checkbox"/> Bank transfer – Australian Bank
Bank name: _____ _____	Bank name: _____ _____
Bank Address: _____ _____	Bank Address: _____ _____
Branch:	Branch:
Account name:	Account name:
Account no:	Account no:
SWIFT Code:	BSB:

Student Signature: _____

Date: _____

Student Declaration

I declare that the information provided on this form is true and complete and that is my responsibility to provide all necessary documentation to support my request for refund.

I agree and have read thru the USQ SEC refund policy for international students. I understand there is a bank charge for refunds to international bank accounts. I understand my refund will be processed within 10 days from the date the University has received all required documentation. In event of visa refused, Application fees of \$200 are not refundable

For Office Use	
Refund Request	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
Refund Amount - _____	Ref / Refund # - _____
Received on - _____	Processed on - _____
Approved by- _____	Processed by - _____